

OFFICIAL MINUTES
REGULAR MEETING
HAYDEN AREA REGIONAL SEWER BOARD
July 16, 2009

The regular meeting of the Hayden Area Regional Sewer Board was held on July 16, 2009, in the City of Hayden, Council Chambers at 8930 N. Government Way, Hayden, ID.

Present: Stefan Chatwin, Tom DePew, Gerry House, Ron McIntire, Richard Piazza

Absent:

Also Present: Ken Windram, Hayden Area Regional Sewer Board-Facility System Manager; Stephanie Oliver, Hayden Area Regional Sewer Board-Secretary; Paul Klatt, J-U-B Engineering; Larry Comer, Welch Comer and Associates; Jeff Zaugg, City of Hayden-City Engineer; Lisa Key- City of Hayden-Community Development Director; Shirley Carter, Hayden Area Regional Sewer Board-Chief Operator

The meeting was called to order by Gerry House, Chairman at 3:00 p.m.

It was moved by Ron McIntire, and seconded by Tom DePew, to approve the agenda as presented. Motion Carried.

It was moved by Ron McIntire, and seconded by Tom DePew, to approve the minutes of the June 18, 2009 regular meeting. Motion carried.

Engineer's Reports

J-U-B Engineering- Paul Klatt

The Record Drawings and O & M manual are just about ready to be finalized for the Phase IIIC Construction Expansion Project; some minor changes will be forwarded to JUB by the HARSB staff.

JUB is still participating for us in the NPDES/TMDL process and meetings.

Larry Comer arrived at 3:10 p.m...

Discussion occurred regarding the time line for the Long Range Facility Plan project completion and the Long Range Facility Plan construction cost estimates. See the enclosed project timelines and activities that Paul Klatt presented and discussed. To get the full plant to 2.4 mgd we will need to add a second clarifier, up solids processing, update capacity of new outfall, biological nutrient removal & filtration, and new headworks (the current screen will move to the new headworks). The outfall pipe when pushed last year was creating a problem in the downstream pipe at about 2.5 mgd. The FCS financial plan includes the 2.4 mgd upgrades listed above. If we get the draft permits in September 2009, then HARSB can expect construction needing to be started within the next 6-8 years to meet the new requirements.

Welch-Comer Engineering- Larry Comer

Welch-Comer is working to secure a less expensive option for the alignment of the Huetter proposed outfall. The first option is to follow the BNSF railroad line instead of Seltice Way, Larry indicated that they trying to secure an encroachment permit for this currently. The second option is to work with Roy Armstrong and other farmers to secure outfall rights at the edge of Huetter road farmer fields versus the road easement corridor next to Huetter road.

The Board determined at this time to wait to hear from BNSF before proceeding with a determination on the corridor. Ken Windram indicated that the City of CDA may be interested in purchasing parts of our current outfall line.

Richard Piazza arrived at 3:20 p.m...

It was moved by Tom DePew, and seconded by Ron McIntire, to approve the June Financial Reports (Construction and O & M). Motion Carried. Discussion occurred regarding the tracking of fuel costs, the staff will look into implementing a higher level of control over this.

It was moved by Ron McIntire, and seconded by Tom DePew, to pay the presented bills. Motion carried.

Administrative Reports

Ken Windram gave his administrative report, which is attached hereto.

Ken updated the Board regarded the NPDES/Spokane River issues.

Ken showed the Board a picture of the flow meters that were installed at the Reuse Farm, see enclosed picture.

Ken would like to have the design, build RFQ out by the end of the month for the geo-tube trial.

Ken then discussed the North Kootenai request regarding taking Gozzer Ranch Sludge. See enclosed HARSB BOD and TSS surcharge for NKWSD's aerobic digested sludge handout. Discussion occurred regarding taking the sludge during re-use season vs. taking the sludge when we are discharging to the river. Ken also informed the Board of attorney Scott Reed's opinion that there was no additional liability or responsibility by taking the sludge. It was moved by Ron McIntire, and seconded by Tom DePew, that we take the sludge on a trial/probationary truck by truck basis to see its effect on the plant up to 50,000 gallons. Motion Carried.

Discussion occurred on what it means to have a regulatory 2.0 mgd daily rating vs. 2.4 mgd daily treatment plant capacity. Paul Klatt discussed the difference between these two items.

Discussion also occurred about setting up the analysis at 50 ug/l Phosphorus, to see where the costs would be. Paul Klatt said that financial models that FCS group presented were taken from this 50 ug/l analysis. Ken Windram also asked what the

Board would have to spend to meet 2.4 mgd and to meet 50 ug/l Phosphorus. Paul Klatt answered that the cost would be 17.75 million for stage 1 BNR and filtration with 8.25 million to upgrade the plant to reach 2.4 mgd totaling 26 million.

Shirley Carter gave her operations report, which is attached hereto.

We have already used the Reuse Farm irrigation well to help supply water to the trees and farm, since we have not had enough effluent water.

Entity Reports

City of Hayden- no report

Hayden Lake Recreational Water and Sewer District- no report

Kootenai County- no report

Facility Long Range Plan-Financial Plan

Ken Windram is in the process of trying to set up a meeting with FCS and the Hayden Lake Recreation Water and Sewer District if it is still wanted, and has put a stop to other work at this time until a board decision is reached on where we use the rest of FCS's effort. The effort so far has been to identify from a capital perspective where the money came from and where it is not in the HARSB capital funds today. The Board would like to have FCS move forward with their report, and complete all the studies that were asked for.

SEP FUND

City of Hayden is still working on this.

NPDES PERMIT

Ken Windram informed the Board of the upcoming meetings; see enclosed minutes/letters/memos from this last month.

IDEQ

July 21, 2009

1:30 pm, ID DEQ

The City of Post Falls and HARSB would like to hire Gary Allen an environmental attorney regarding the NDPEs and TMDL permits. Hiring Gary now would allow him to get up to speed on the issues. It was moved by Ron McIntire, and seconded by Tom DePew, to hire Gary Allen in partnership with the City of Post Falls. Motion Carried.

Ken Windram presented the request from Geo-Engineers for additional funding for the Spokane River Stewardship Partners. It was moved by Ron McIntire, and seconded by Tom DePew, to approve the increased costs not to exceed \$11,500.00 shown in the presented memorandum dated June 22, 2009. Motion Carried.

Ken Windram talked about a discussion that occurred between Coeur d'Alene, Post Falls and HARSB that would allow all three entities to share one NDPEs loading, with a combined

effluent. Each individual entity has their own requirements yet would then have the right to share their loading if another plant needed it, thus allowing load sharing.

H-2 Sewer Lift Station Replacement

Jeff Zaugg informed the Board that the H-2 plans have been approved for construction and have been release to the applicant. We are currently waiting for the approved construction agreement between the City of Hayden and the applicant. After the approval then the applicant has 180 days to pick up their permit. It was moved by Ron McIntire, and seconded by Tom DePew, that HARSB should pay the percentage of increase of cost from the initial estimate to the final price. Motion Carried

Budget Presentation 2009-2010

Ken Windram presented the draft proposed budget, see enclosed updated budget.

Web-Site Design

Stephanie Oliver presented a preliminary draft of the HARSB web-site. She was looking for comments, questions and any information the Board would like to see displayed on our site.

WERF Phosphorus Removal Sponsorship

Ken Windram discussed the WERF proposal for a sponsorship, on a non-reactive phosphorus conference. This conference gives us an opportunity to have a better public relations image. It was moved by Ron McIntire, and seconded by Tom DePew, to sponsor the WERF phosphorus removal conference for \$1,000.00. Motion Carried.

Executive Session 67-2345 1(b)

It was moved by Ron McIntire, and seconded by Tom DePew, to recess and go into executive session per Idaho Code 67-2345, subsection (1)(b) and that those attending who are not Board Members to please leave the room. Roll call vote taken:

Stefan Chatwin- Yes

Tom DePew-Yes

Ron McIntire- Yes

Richard Piazza- Yes

Gerry House- Yes

Motion Carried.

Board recessed at 4:45 p.m.

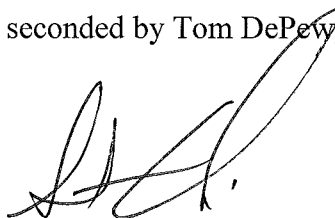
Board reconvened at 4:55 p.m.

Members present upon reconvening were Stefan Chatwin, Tom DePew, Gerry House, Ron McIntire, and Richard Piazza.

Moved to adjourn meeting by Ron McIntire, and seconded by Tom DePew, at 4:55p.m...
Motion carried.



Gerry House, Chairman



Stephanie Oliver, Secretary