

OFFICIAL MINUTES
Public Hearing and Regular Meeting
HAYDEN AREA REGIONAL SEWER BOARD
September 18, 2025

The Public Hearing and Regular meeting of the Hayden Area Regional Sewer Board (HARSB) was held on September 18, 2025, in the Hayden Area Regional Sewer Board Administration Building at 10789 N. Atlas Road, Hayden, Idaho.

The meeting was called to order by Leslie Duncan, Chairman at 3:00 p.m...

Roll Call was then taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Geoffrey Harvey- yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Public Hearing

Opening of public hearing 3:01 p.m. for the proposed budget for fiscal year period of October 1, 2025 to September 30, 2026.

Ken Windram presented a quick pie chart regarding the budget and where it is divided, see enclosed information.
No public comment was presented.

It was moved by Matt Roetter, and seconded by Geoffrey Harvey, to end public testimony and enter into deliberation.

Roll call vote taken:

City of Hayden- Matt Roetter- yes

Hayden Lake Sewer District- Geoffrey Harvey- yes

Kootenai County- Commissioner Leslie Duncan- yes

Public Hearing ended at 3:02 p.m.

Board discussions occurred regarding the following items on the budget: interceptor percentages and the HLSD addendum. Benjamin Allen discussed the memo he wrote regarding the interceptor percentages options 1-3. The District is interested only in Option 2. Matt Roetter was interested in Option 1, and then Option 3 is a compromise. City of Hayden needs to take this back to their next meeting, so a special HARSB meeting was discussed.

It was moved by Leslie Duncan, and seconded by Matt Roetter, to continue deliberations on the budget Wednesday, September 24, 2025 3:30 p.m.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Geoffrey Harvey- yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Consent Calendar

It was moved by Matt Roetter, and seconded by Geoff Harvey, to approve the Consent Calendar as stated:
Approval August 21, 2025, Regular Meeting Minutes; Approval of August General & Construction Financial Reports; Approval of Bills General & Construction, Replacement; Approval of ICRMP Policy Changes and Payment for 2025-2026 Policy Year

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Geoffrey Harvey- yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Administrative Reports

Ken Windram gave his administrative report, which is attached hereto.

Ken discussed the PNCWA (Pacific Northwest Clean Water Association) conference and the classes he attended. He also discussed the consortium that has been created to enlighten legislators on PFAS.

Brock Morrow gave his chief operators report, which is attached hereto.

Entity Reports

City of Hayden – Ramsey Road sewer project is open and the extension project will be open October 6th.

Hayden Lake Sewer District (HLSD) – District approved their budget two weeks ago.

Kootenai County – Approved budget on August 27th.

Update on City H6 Lift Station and Force main construction, with Update, Discussion, Decision on HARSB 15” Replacement Line

Alan Soderling, City of Hayden Public Works director, the replacement line should be wrapped up within the next week. Currently the AirVac release valve is getting done and the replacement force main should be online prior to winter. Project looks good and well within budget, both Alan and Ken gave kudos to the contractor.

Approval of Updated Entity Payment Schedule (Interceptor Percentage?)

This agenda item will be continued to the special meeting.

Discussion on Dissolution of Joint Powers Agreement

Benjamin Allen discussed the last meeting for the attorneys and that what they can do is coming to an end, the last scheduled meeting will be September 29, 2025.

Discussion and Direction Regarding Mediation

Benjamin Allen discussed the letter that the City of Hayden sent out to the entities, see enclosed letter. Mediators are scheduling out as far as a half year, they are hoping to get a closer date. Discussion is occurring on a staged mediation time frame versus having a block time frame mediation. Cost of mediation is significantly less than litigation.

It was moved by Geoffrey Harvey, and seconded by Matt Roetter, to support mediation to move the Dissolution of HARSB forward.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Geoffrey Harvey- yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Approval of Resolution 2025-4 Surplus of HDPE Foam Dock Drums

It was moved by Matt Roetter, and seconded by Geoffrey Harvey, to approve Resolution 2025-4 HDPE Foam Dock Drums.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Geoffrey Harvey- yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Discussion and decision on 2024-2025 excess operation and maintenance funds: being returned to entities/go to replacement fund.

Ken Windram discussed the excess operational and maintenance funds for 2024-2025.

It was moved by Geoffrey Harvey, and seconded Matt Roetter, that the excess operation and maintenance funds from 2024-2025 be returned to the entities.

Roll call vote taken:

City of Hayden- Matt Roetter- yes

Hayden Lake Sewer District- Geoffrey Harvey- yes

Kootenai County- Commissioner Leslie Duncan- yes

Motion Carried.

Approval of 2025-2026 O&M/Replacement/Construction Budgets Resolution 2025-3; Approval of Addendum to HARSB 2025-2026 Budget

The 2025-2026 O&M/Replacement/Construction Budgets Resolution 2025-3 agenda item will be continued to the special meeting.

It was moved by Geoffrey Harvey, and seconded by Matt Roetter, to approve the HLSD 2025-2026 budget addendum.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Geoffrey Harvey- yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Discussion and Decision regarding updated JPA for IdWarn

Stephanie Oliver and Benjamin Allen discussed the updated IdWarn agreement, see enclosed agreement.

It was moved by Geoffrey Harvey, and seconded by Matt Roetter, to approve the updated JPA for IDWarn.
Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Geoffrey Harvey- yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Discussion and Decision regarding H3 Preliminary Engineering

Ken Windram discussed the H3 preliminary engineering memo from Esvelt Engineering, see enclosed memo. Board discussion occurred regarding the pump sizing, project management, redundant outfall pipeline to the river, and price estimate. Board would like to review the report prior to approval.

It was moved by Geoffrey Harvey, and seconded by Matt Roetter, to have the H3 project managed by HARSB Staff (Ken Windram and Stephanie Oliver).

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Geoffrey Harvey- yes

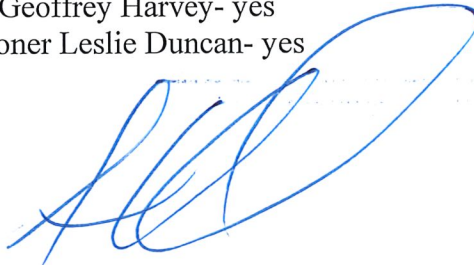
Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Adjourned meeting at 4:31 p.m...



Leslie Duncan, Chairman



Stephanie Oliver, Secretary