

OFFICIAL MINUTES
REGULAR MEETING
HAYDEN AREA REGIONAL SEWER BOARD
August 20, 2009

The regular meeting of the Hayden Area Regional Sewer Board was held on August 20, 2009, in the City of Hayden, Council Chambers at 8930 N. Government Way, Hayden, ID.

Present: Stefan Chatwin, Tom DePew, Gerry House, Ron McIntire

Absent: Richard Piazza

Also Present: Ken Windram, Hayden Area Regional Sewer Board-Facility System Manager; Stephanie Oliver, Hayden Area Regional Sewer Board-Secretary; Paul Klatt, J-U-B Engineering; Larry Comer, Welch Comer and Associates; Jeff Zaugg, City of Hayden-City Engineer; Nancy Stricklin, City of Hayden- City Attorney

The meeting was called to order by Gerry House, Chairman at 3:00 p.m.

It was moved by Tom DePew, and seconded by Ron McIntire, to approve the agenda as presented. Motion Carried.

It was moved by Ron McIntire, and seconded by Tom DePew, to approve the minutes of the July 16, 2009 regular meeting. Motion carried.

Engineer's Reports

J-U-B Engineering- Paul Klatt

J-U-B is preparing to proceed on the Long Range Facility plans based on the meeting with EPA and the letter issued from the Department of Ecology regarding the TMDL.

JUB is still participating for us in the NPDES/TMDL process and meetings.

Welch-Comer Engineering- Larry Comer

Welch-Comer is still working to secure a less expensive option for the alignment of the Huetter proposed outfall. The first option is to follow the BNSF railroad line instead of Seltice Way, Larry indicated that they are still working on securing an encroachment permit. The second option is to work with Roy Armstrong and other farmers to secure outfall rights at the edge of Huetter road farmer fields versus the road easement corridor next to Huetter road. Ken Windram reported on his initial conversation with Roy Armstrong, he will be setting up a meeting with him in the near future. The benefits of having an easement with the farmers were discussed in relationship to the proposed Huetter Road By-pass.

It was moved by Tom DePew, and seconded by Ron McIntire, to approve the July Financial Reports (Construction and O & M). Motion Carried.

It was moved by Ron McIntire, and seconded by Tom DePew, to pay the presented bill, including a replacement cost of \$854.50 for a Data Logger (M.K. Hansen Co.). Motion carried.

Administrative Reports

Ken Windram gave his administrative report, which is attached hereto.

Ken discussed the WERF Phosphorus Forum that occurred August 11-12, 2009, see attached Spokesman-Review newspaper article that Ken also handed out.

Ken then discussed the modeling scenario #1 that the Department of Ecology decided to run, see attached letter and modeling scenario. Jay Manning and Idaho Department of Environmental Quality asked to meet with the TMDL permit writers to talk with them about the permit language.

Ken also then handled out the EPA meeting minutes from the August 18, 2009 meeting with Idaho discharges, congressional delegation, and DEQ.

Ken talked about discussions that occurred regarding NPDES permits. The Idaho dischargers would like to meet with Brian Nickels and Christine Pyke regarding some black and white issues on the permits or none number issues, (i.e. samples that need to be taken from a river that is dry or frozen thru most of the year). They would also like to discuss a 95% compliance rating, possibly a trading system between entities, and the affect of BOD on the model run vs. phosphorus.

The TMDL schedule release looks to happen within the next 2 weeks.

Ken Windram gave Shirley Carter's report, which is attached hereto.

Entity Reports

City of Hayden- no report

Hayden Lake Recreational Water and Sewer District- no report

Kootenai County- no report

Facility Long Range Plan-Financial Plan

Ken Windram asked FCS to start working on the final report, and to set up a meeting with the entities if in the area for other business to finish up the scope of work.

SEP FUND

City of Hayden is still working on this.

H-2 Sewer Lift Station Replacement

Jeff Zaugg updated the Board regarding H-2, see enclosed letter.

Budget Presentation 2009-2010

Ken Windram presented the proposed budget, see enclosed updated budget. The board discussed the attorney fees, consulting fees, garbage, and cost of living staff raises. It was moved by Gerry House, and seconded by Ron McIntire, to freeze the staff cost of living raises this year. Motion Carried. It was moved by Ron McIntire, and seconded by Tom DePew to approve the 2009-2010 budget for \$ 1,508,900.00. Motion carried.

H-3 Generator swap

Ken Windram asked the Board to replace the H-3 generator with the previous plant generator, at an estimated cost of \$ 6-8,000.00. It was moved by Ron McIntire, and seconded by Tom DePew to replace the generators at the estimated cost providing it is approved by the airport. Motion Carried.

Hayden Wastewater Research Facility Ground Lease

Ken Windram presented a letter to the Board to send to Tom Daugherty, Blue Water Technologies, see enclosed letter. The Board will need the additional real estate to meet the 2014 to 2019 requirements set forth in the TMDL. The Board asked to have additional wording put into the letter reflecting above statement. Scott Reed has reviewed and approved the presented language. The Board agreed that the letter will be sent with the added language upon approval of the city attorney.

Title Change: Secretary/Bookkeeper to Office Manager

Ken Windram presented the original and current job descriptions of the Secretary/Bookkeeper, see enclosed paperwork. The Board would like to see an FTE study report, prior to making a decision to change the title.

Moved to adjourn meeting by Tom DePew, and seconded by Ron McIntire, at 4:25p.m...
Motion carried.



Gerry House, Chairman



Stephanie Oliver, Secretary