

OFFICIAL MINUTES  
REGULAR MEETING  
HAYDEN AREA REGIONAL SEWER BOARD  
October 15, 2009

The regular meeting of the Hayden Area Regional Sewer Board was held on October 15, 2009, in the City of Hayden, Council Chambers at 8930 N. Government Way, Hayden, ID.

Present: Stefan Chatwin, Tom DePew, Gerry House, Ron McIntire

Absent: Richard Piazza

Also Present: Ken Windram, Hayden Area Regional Sewer Board-Facility System Manager; Stephanie Oliver, Hayden Area Regional Sewer Board-Secretary; Paul Klatt, J-U-B Engineering; Larry Comer, Welch, Comer and Associates; Jeff Zaugg, City of Hayden-City Engineer

The meeting was called to order by Gerry House, Chairman at 3:00 p.m.

It was moved by Tom DePew, and seconded by Ron McIntire, to approve the agenda as presented. Motion Carried.

It was moved by Ron McIntire, and seconded by Tom DePew, to approve the minutes of the September 17, 2009 regular meeting. Motion carried.

### **Engineer's Reports**

Welch-Comer Engineering- Larry Comer

Larry Comer discussed the BNSF Railroad lease proposal of \$26,000 a year; the Board directed a counter offer of \$26,000 once with \$1.00 a year thereafter.

Ken Windram also commented that we are still trying to set up a meeting with Roy Armstrong.

J-U-B Engineering- Paul Klatt

Paul Klatt discussed that they are still looking at the components with an eye towards costs, and they are still looking at the 50 ug/l Phosphorus and discussing exactly what that means.

It was moved by Tom DePew, and seconded by Ron McIntire, to approve the September Financial Reports (Construction and O & M). Motion Carried. It was moved by Ron McIntire, and seconded by Tom DePew, to move \$200,000.00 into a High Yield Savings Account with Wells Fargo Bank. Motion Carried. The Board determined that the unspent O & M funds will be returned by check to the entities this year.

Discussion occurred about possibly using the Board funds for Hayden Lake Recreational Water and Sewer District or the City of Hayden to borrow on a month- by- month basis to pay interest to us instead of the bank, an attorney or accountant will need to see if this is a legal

option. It would give the Board a greater return on the saved funds if it is possible. Gerry House will pursue the legality of this.

It was moved by Ron McIntire, and seconded by Tom DePew, to pay the presented bills, including the replacement bill for the Oxidation Ditch ABB Drive for \$ 6211.66 (Electric 1). Motion carried.

### **Administrative Reports**

Ken Windram gave his administrative report, which is attached hereto.

Ken discussed the bio-solid options in regards to EKO Compost vs. Parker Agriculture. The Board would like to pursue the Parker Ag option, with a possible proposal to the Board next meeting.

Ken Windram and Paul Klatt discussed the TMDL, and a draft comment letter to go to the Department of Ecology. This letter has two parts, the technical aspect and the legally defendable aspect. The letter and information is currently being reviewed by the Post Falls/HARSB retained attorney. Discussion occurred around the fact that all the entities going to the Spokane River are being treated the same, and that no credit is being given for reuse. Ken also talked about HARSB asking for the option to go to the Spokane River year around, which in future planning gives HARSB more flexibility. EPA preliminary meeting on Monday, October 19 at 1:30 p.m... A TMDL public comment meeting to be held Tuesday, October 20 6-9 p.m., with the close of the comment period October 30, 2009.

Ken Windram talked about the Design Build Storage Pad, Sludge Line Bid process and bids received, see enclosed handout on the contractor submitted proposal review. The Board would like to have the City Attorney consulted regarding the design build process, and the legality of accepting/not accepting a bid from a contractor and then negotiating with the bidder on the changes that we want to bring the price to under \$100,000.00. The Board asked to be updated on the project at the November meeting.

Ken Windram then discussed the WEFTEC conference that he attended in Orlando, Florida. He discussed several different types of technology he saw, and the different conferences that he attended. Ken indicated that the separate tank phases worked better on Phosphorus vs. the single tank phases like ours. Ken presented a couple of different technologies to the Board, i.e. solar dryer and Eutek Head Cell grit channel, a chlorine system that has vacuum pressure regulators, and options for the sand filter tanks.

Ken Windram gave Shirley Carter's report, which is attached hereto.

### **Entity Reports**

City of Hayden- Jeff Zaugg discussed the September 2<sup>nd</sup> spill, see letter included in Ken Windram's report. Wal-Mart pre-construction conference was today, and discussion occurred regarding our force main, and the traffic crossing our line.

Hayden Lake Recreational Water and Sewer District- no report

Kootenai County- no report

### **Facility Financial Plan Status Update**

Ken Windram presented the FCS final report review, see enclosed final report. The Board felt that they would prefer a report that was easier to understand and read. After reading the report, the Board will forward questions or requests of information to Ken Windram who will in turn forward them to FCS for response.

### **SEP FUND**

City of Hayden is still working on this.


### **Idaho Chapter of PRIMA Board Nominations**

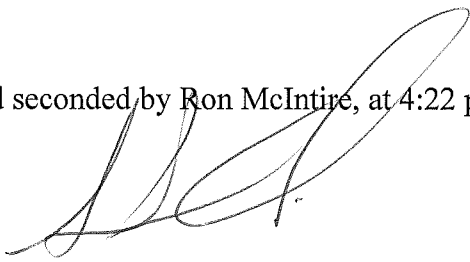
The Board felt that we would leave the nominations as presented.

### **H-2 Upgrade**

Jeff Zaugg presented the updated construction costs and awarded bid, see attached sheet. It was moved by Ron McIntire, and seconded by Tom DePew, that we pay the percentage changes as approved in prior Board Meetings. Motion Carried.

Moved to adjourn meeting by Tom DePew, and seconded by Ron McIntire, at 4:22 p.m...  
Motion carried.

  
Gerry House, Chairman

  
Stephanie Oliver, Secretary