

OFFICIAL MINUTES  
Special Meeting  
HAYDEN AREA REGIONAL SEWER BOARD  
January 30, 2026

The Special meeting of the Hayden Area Regional Sewer Board (HARSB) was held on January 30, 2026, in the Hayden Area Regional Sewer Board Administration Building at 10789 N. Atlas Road, Hayden, Idaho.

The meeting was called to order by Leslie Duncan, Chairman at 1:39 p.m...

Roll Call was then taken:

- City of Hayden (City)- Matt Roetter- yes
- Hayden Lake Sewer District (HLSD)- Barb Neal- yes
- Kootenai County (County)- Commissioner Leslie Duncan- yes

**Approval to Open/Amend Budget and Sent to Entities for Public Hearing & Publication Approval**

- a. Effluent Pump Station and Chlorine Contact Tank (H3)**
- b. Sleeve under I-90/Huetter**
- c. Sleeve/Pipe in Huetter/Hayden Intersection**

**Approval to Amend the HARSB 2025-2026 budget addendum for Honeysuckle/Ramsey Intersection Pipe Replacement- in conjunction with City of Hayden**

Barb Neal stated that the District is not prepared to vote to open the budget today; however, she discussed the Hayden Lake Sewer District's Clarifying Position, see enclosed information. Michael Schmidt gave a summary of the terms and the memorandum of understanding (MOU) from the Honeysuckle and 4<sup>th</sup> roundabout agreement with a change to a unanimous vote in Section 3(A)(3).

Board discussion occurred regarding the documents that the District provided. The MOU was discussed in length: what would be acceptable to all entities in the bid section, unanimous vote, discussion on timing, why we need this to be out for bid this month, budget/engineering estimate number for Honeysuckle/Ramsey Roundabout, not to exceed amount of one million one hundred thousand dollars, Section 3(A)(C), Section 3(B)(5), Section 3(C)(2).

The Addendum to Hayden Area Regional Sewer Board 2025-2026 Budget was passed around and discussed. Board Discussion occurred regarding the language in the addendum, and the attorney's felt that this is a contract and thus the new language in the MOU will supersede the addendum with a vote of each of the Boards.

Board discussed points of possible contention within the presented MOU and developed language to help ease the passage of it through all the entities.

Benjamin Allen proposed the following language for Section "III.A.3. *Review bids received by the city for bid schedule B. If bids received contemplate that HARSB total project costs do not exceed \$1,100,000.00, then the Parties agree that the bids may be approved by a majority vote. If the bids received contemplate that HARSB total project costs exceed \$1,100,000.00, then the approval of such bids must be by unanimous approval of the HARSB Board.*"

The entity representatives agreed to take this back to their entities and to advocate for the decision to sign the Honeysuckle/Ramsey Memorandum of Understanding.

Reference sections Section 3(B)(5), Section 3(C)(2) back to Section 3(A)(3). Discussion occurred regarding striking last sentence of section 3(C)(2).

Special HARSB Meeting for approval/decision/discussion of Honeysuckle/Ramsey Memorandum of Understanding was set for Wednesday, September 11, 2026, 9:00 a.m.

### **Effluent Pump Station and Chlorine Contact Tank (H3)**

Michael Schmidt in his summary indicated that the District is against approving this project primarily due to significant adverse financial impact, and lack of any demonstrated need for upsizing. The District approved engineering and design and want an accurate cost estimate prior to making any further decision.

Ken Windram discussed whether the entities will be willing to adjust/open the budget numbers based upon the 30% preliminary engineering report which will hopefully be ready for the February 19, 2026, meeting.

### **Sleeve under I-90/Huetter**

Michael Schmidt in his summary indicated that the District would approve the I-90 and Huetter Sleeve going forward since it is not a joint project.

This item needs to have the budget opened, and will be placed on February 19, 2026, meeting agenda.

### **Sleeve/Pipe in Huetter/Hayden Intersection**

Michael Schmidt in his summary indicated that the stipulation here is that to open the budget since it is a joint project it needs to have similar controls and terms as the 2022 Memorandum of Understanding used in the Fourth and Honeysuckle Project.

This item needs to have a budget opened and the presented MOU will be updated for this and will be placed on February 19, 2026, meeting agenda.

### **Consider City of Hayden offer to purchase HARSB facilities Section VIII(c)(i) of the Fourth Amended Joint Powers Agreement**

No response or direction at this time, this will be placed on February 19, 2026, regular meeting agenda.

### **Approval of JUB Engineers Scope of Work for Design and Construction Management for Honeysuckle/Ramsey Force Main**

Not needed due to Memorandum of Understanding in conjunction with City of Hayden for this project.

Adjourned meeting at 2:57 p.m...



Leslie Duncan, Chairman



Stephanie Oliver, Secretary