

OFFICIAL MINUTES
REGULAR MEETING
HAYDEN AREA REGIONAL SEWER BOARD
January 15, 2009

The regular meeting of the Hayden Area Regional Sewer Board was held on January 15, 2009, in the City of Hayden, Council Chambers at 8930 N. Government Way, Hayden, ID.

Present: Gerry House, Ron McIntire, Tom DePew

Absent: Richard Piazza, City of Hayden–Administrator/ 2nd Representative (Vacant)

Also Present: Ken Windram, Hayden Area Regional Sewer Board-Project Manager; Stephanie Oliver, Hayden Area Regional Sewer Board- Secretary; Paul Klatt, J-U-B Engineering; Larry Comer, Welch Comer and Associates; Jeff Zaugg, City of Hayden; Lisa Key, City of Hayden; Shirley Carter, Hayden Area Regional Sewer Board

The meeting was called to order by Ron McIntire, Chairman at 3:00 p.m.

It was moved by Ron McIntire, and seconded by Tom DePew, to elect Gerry House as the new chairman of the board. Motion Carried. Congratulations Gerry House.

The following changes were made to the agenda: add 17.a. Idaho DEQ Wastewater Planning Grant Letter of Interest & 17.b. Oxidation Ditch 1 Mixer, Seal Repair. It was moved by Ron McIntire, and seconded by Tom DePew, to approve the agenda as amended. Motion Carried.

It was moved by Tom DePew, and seconded by Ron McIntire, to approve the minutes of the December 18, 2008 regular meeting. Motion carried.

It was moved by Tom DePew, and seconded by Ron McIntire, to approve the December Financial Reports (Construction and O & M). Motion Carried

It was moved by Ron McIntire, and seconded by Tom DePew, to pay our bills including the replacement bills for a Propane Heater \$436.99 (Cooperative Supply), and Procon Pump \$ 295.00 (King Softwater). Motion carried.

Administrative Reports

Ken Windram gave his administrative report, which is attached hereto.

Ken informed the Board that the Dodge Pickup automatic transmission failed, and discussion occurred regarding getting the Vactor trucks price down, so that we can possibly get the Dodge replaced with the difference on the cost of the Vactor.

Shirley Carter gave her operations report, which is attached hereto.

The Board requested a comparative chart from 2007 to 2008 on the yearly run-off flows.

Entity Reports

City of Hayden- Jeff Zaugg informed the Board that the Broadmore L.S. is now off-line, and that the Woodland Meadows generator set is almost finished. The City for Hayden Elementary is looking at augmenting the contract for the generator install to include fencing etc. H-2 plans with Wal-Mart were sent back for revisions. Ken Windram told the Board that H-1 has had a flyght mechanism put in and motor brackets replaced, and that this lift station will be looking at being replaced in the future.

Hayden Lake Recreational Water and Sewer District- The district is looking at their sewer rates.

Kootenai County- no report

Phase III Construction

Ken Windram gave an update on the Phase IIIC construction which is nearing completion. Paul Klatt informed the Board that the O & M manuals should be completed by the end of next month. TML was praised for the great job that they did!

Facility Long Range Plan-Financial Plan

Paul Klatt updated the Board on the progress of the Long Range Facility plan, and that their current attention at this time was being directed toward the estimated NPDES permitting requirements down the road. J-U-B is looking at setting up the facility plan looking at 50 ug of Phosphorus.

Ken Windram notified the Board that FCS Group will hold a workshop on February 11, 2009 from 1:30 to 3:30 p.m. at the City of Hall City Council Chambers, see attached letter.

OUTFALL LINE

Larry Comer updated the Board on the outfall line, see attached report.

NPDES PERMIT

Ken Windram informed the Board on the Upcoming Meetings:

Idaho DEQ	January 27, 2009	1:30 p.m.
Washington DOE	Third Friday	10:00 a.m.
Stakeholder Meeting	January 28, 2009	9:00 a.m.
J. Manning DOE meeting	January 21, 2009	3:00 p.m.
EPA-Stakeholder meeting	February 27, 2009	
Spokane River Forum	January 22-23, 2009	
Technical Modeling Mtg.	February 12-13, 2009	9:00 a.m.

J. Manning meeting will be attended by Shirley Carter, and Ken Windram will give must air points to Shirley Carter since he will be out of town. Gerry House, Lisa Keys, and Jeff Zaugg

asked to receive a copy of the bullet points. (This meeting was not attended since HARSB did not receive a formal invitation from Washington Department of Energy.)

Paul Klatt asked HARSB to sit on the Idaho panel at 10:00 a.m. on January 23, 2009. Shirley Carter was asked to talk at the Spokane River Forum as the HARSB representative.

SEP FUND

City of Hayden is still working on this.

RFQ Reuse Land Application Flow Meter

Ken Windram presented a copy of the RFQ, see attached report. The Board gave approval to proceed with the RFQ due to previous approval of the project.

State Unemployment Insurance Letter

Stephanie Oliver notified the Board on the increase of the unemployment insurance, see attached letter.

Minor Subdivision Permit Notification

The Board asked Ken Windram to send out the standard opposition/notification of odor letter.

Administrator Ad

The Board asked that this be held until next month.

Idaho DEQ Wastewater Planning Grant Letter of Interest

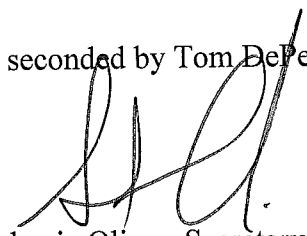
Ken Windram presented a letter of interest to the board for possible grant money on the long range facility planning. It was moved by Ron McIntire, and seconded by Gerry House, to sign the letter and submit it to the Department of Environmental Quality. Motion Carried.

Oxidation Ditch 1 Mixer #2 Maintenance

Ken Windram presented the costs to repair the oxidation ditch mixer maintenance, see attached report. Due to increased maintenance repair costs, the Board may need to reopen or reallocate the budget. It was moved by Ron McIntire, and seconded by Tom DePew, to proceed with the maintenance with TML doing the work at cost. Motion Carried.

Moved to adjourn meeting by Ron McIntire, and seconded by Tom DePew, at 4:05 p.m...
Motion carried.


Gerry House, Chairman


Stephanie Oliver, Secretary

OFFICIAL MINUTES
SPECIAL WORKSHOP MEETING-Financial Implementation Plan
HAYDEN AREA REGIONAL SEWER BOARD
February 11, 2009

The special workshop meeting of the Hayden Area Regional Sewer Board was held on February 11, 2009, in the City of Hayden Council Chambers at 8930 N. Government Way, Hayden, ID.

The meeting was called to order by Gerry House, Chairman at 1:35 p.m.

Roll Call was then taken of those present.

Present: Tom DePew, Gerry House, Ron McIntire

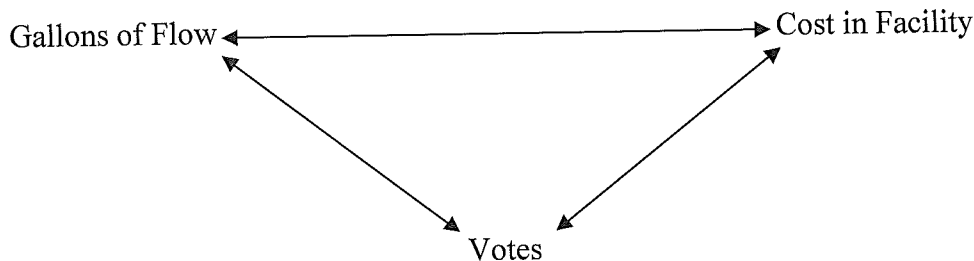
Absent: Richard Piazza, Vacant- Administrator/2nd Representative (Hayden)

Also Present: Ken Windram, Hayden Area Regional Sewer Board-Project Manager; Stephanie Oliver, Hayden Area Regional Sewer Board- Secretary; Larry Comer, Welch Comer and Associates; Jeff Zaugg, City of Hayden Engineer; Lisa Keys, City of Hayden Interim City Administrator; Angie Sanchez, FCS Group; Ed Cebron, FCS group; Jim Kimball, J-U-B Engineering; Paul Klatt, J-U-B Engineering

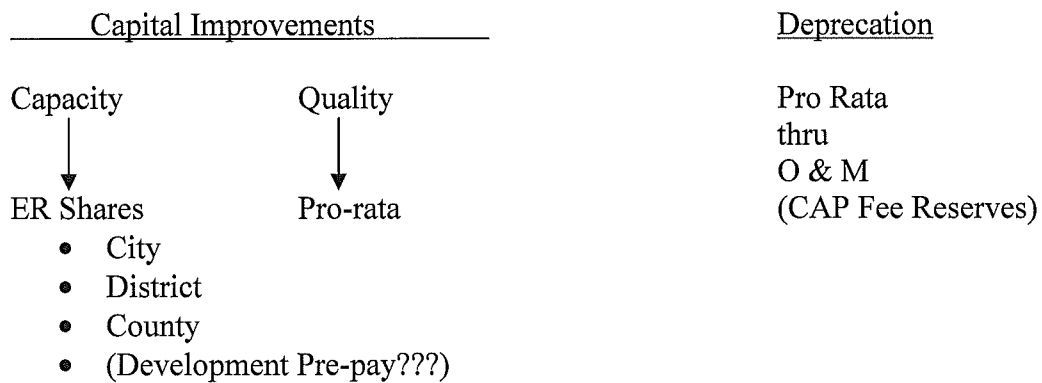
Angie Sanchez and Ed Cebron of FCS Group then started their financial implementation plan workshop. See enclosed handout of power point presentation.

During the presentation, the Board asked questions regarding the material that FCS put forth.

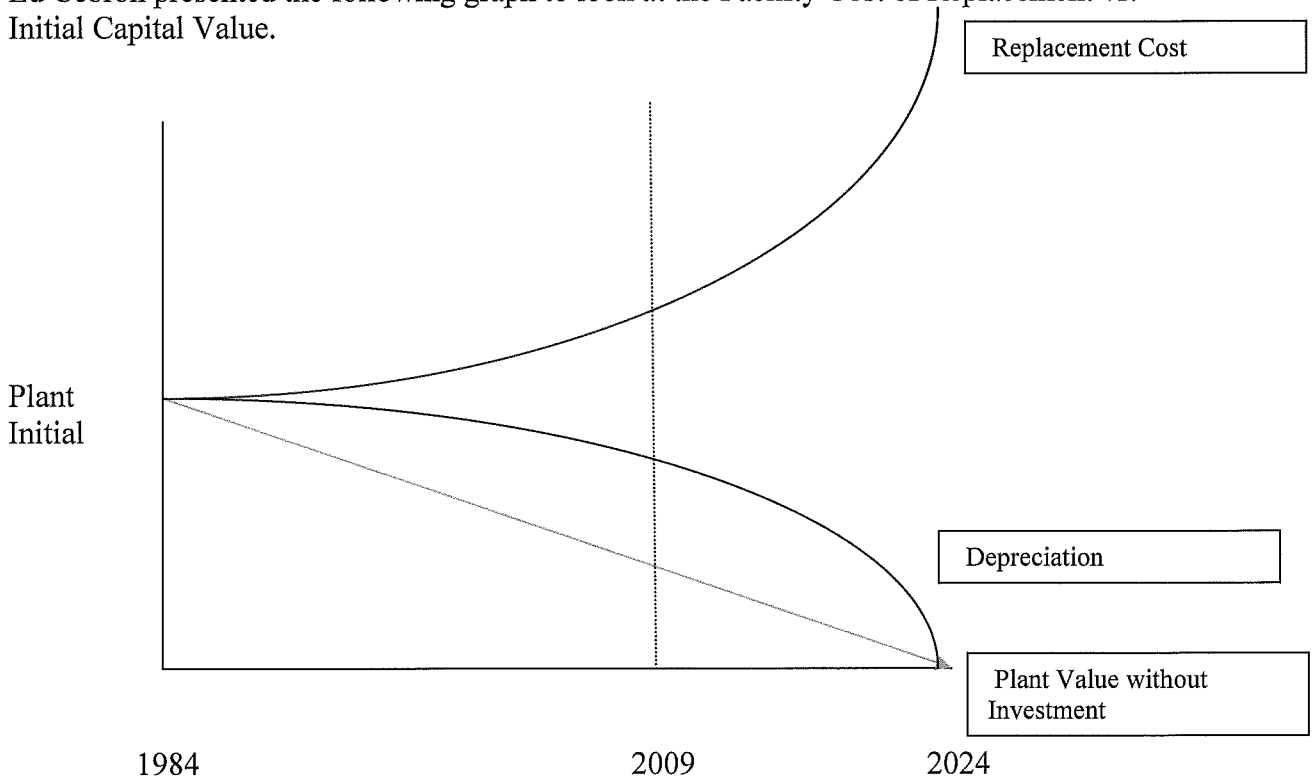
The following critical visual was referenced again and again, for depending upon which corner of the triangle the Board chooses to select the rest the triangle would then need to be put into place accordingly.



Larry Comer presented the current way that Capital Improvement and Depreciation has been looked at:



Ed Cebron presented the following graph to look at the Facility Cost of Replacement vs. Initial Capital Value.



Discussion occurred on how to factor the costs, and the true value of each cost represented.

FCS ended the presentation saying that they will come back with a couple of different scenarios for the board to review.

Memorandum of Agreement- Spokane River TMDL Review

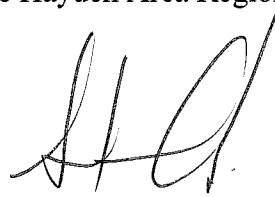
Ken Windram presented the following agreement which needed to be acted upon before our next board meeting, see attached agreements. It was moved by Ron McIntire, and seconded by Tom DePew to pay 1/9th of the TMDL review up to \$10,000.00. Motion Carried.

Moved to adjourn meeting by Ron McIntire, and seconded by Tom DePew, at 3:35 p.m...
Motion carried.

Audio Tape of this presentation is on file at the Hayden Area Regional Sewer Board Office.



Gerry House, Chairman



Stephanie Oliver, Secretary