

OFFICIAL MINUTES
REGULAR MEETING
HAYDEN AREA REGIONAL SEWER BOARD
February 19, 2009

The regular meeting of the Hayden Area Regional Sewer Board was held on February 19, 2009, in the City of Hayden, Council Chambers at 8930 N. Government Way, Hayden, ID.

Present: Tom DePew, Gerry House, Lisa Key, Ron McIntire, Richard Piazza

Absent:

Also Present: Ken Windram, Hayden Area Regional Sewer Board-Project Manager; Stephanie Oliver, Hayden Area Regional Sewer Board- Secretary; Paul Klatt, J-U-B Engineering; Larry Comer, Welch Comer and Associates; Jeff Zaugg, City of Hayden; George Anderl, Hayden Lake Recreational Water & Sewer District; Shirley Carter, Hayden Area Regional Sewer Board

The meeting was called to order by Gerry House, Chairman at 3:00 p.m.

It was moved by Ron McIntire, and seconded by Tom DePew, to approve the agenda as presented. Motion Carried.

It was moved by Ron McIntire, and seconded by Tom DePew, to approve the minutes of the January 15, 2009 regular meeting, and February 11, 2009 special workshop meeting. Motion carried.

It was moved by Tom DePew, and seconded by Ron McIntire, to approve the January Financial Reports (Construction and O & M). Motion Carried. See enclosed sheet from the Local Investment Pool Conference Call Summary from 1-27-09.

It was moved by Tom DePew, and seconded by Ron McIntire, to pay the bills. Motion carried.

Administrative Reports

Ken Windram gave his administrative report, which is attached hereto.

Construction at the Walgreen Site over the Force Main was discussed, and the board expressed concern regarding clearance distance over the force main. It looks like the distance will increase from about 1 foot to 2 or 3 foot with the revised site plan being done by the Walgreen site engineer to be submitted to Jeff Zaugg, City of Hayden Engineer.

3:20 p.m. Larry Comer, Welch Comer and Associates arrived.

Shirley Carter gave her operations report, which is attached hereto.

Entity Reports

City of Hayden- Jeff Zaugg informed the Board that the Broadmore L.S. is now off-line and 99% done, and that the Woodland Meadows generator set is almost finished. Hayden Elementary is being discussed and contract for the generator install will include fencing etc. and the lift station is being slated for 2010 capital improvement. H-2 plans with Wal-Mart are still going forward and hopefully finalizing soon. H-1 is scheduled for capital improvement this next year, with an RFQ going out for design mid-March. Emerald Oaks is being considered for the placing of the old Broadmore generator.

Hayden Lake Recreational Water and Sewer District- The District talked about the recent Idaho legislation regarding the septic tank rules.

Kootenai County- no report

Phase III Construction

Ken Windram gave an update on the Phase III construction which is completed. Paul Klatt informed the Board that the O & M manuals should be completed soon, and the final payment will need to be paid to the contractor.

Facility Long Range Plan-Financial Plan

Paul Klatt updated the Board on the progress of the Long Range Facility plan, and that J-U-B is looking at setting up the facility plan looking at 50 ug of Phosphorus. They are also looking at growth alternatives vs. population costs.

Ken Windram talked about the FCS Group workshop that occurred on February 11, 2009.

OUTFALL LINE

Larry Comer updated the Board on the outfall line, and is waiting to have the snow gone to have a topographic survey done.

NPDES PERMIT

Ken Windram informed the Board on the Upcoming Meetings:

IDEQ Meeting	February 24, 2009	
Stakeholder PR Meeting	February 26, 2009	1 pm
EPA-Stakeholder meeting	February 27, 2009	10 am
Stakeholder meeting	March 16, 2009	1 pm

Ken Windram also informed the Board that the Washington DOE is pushing for a Beneficial Use Analysis. Paul Klatt discussed this and informed the Board that EPA wants this issue resolved by the end of 2009.

SEP FUND

City of Hayden is still working on this.

Idaho DEQ Wastewater Planning Grant/Loan Letter of Interest

Ken Windram updated the Board for possible grant/loan money on the long range facility planning, and construction of wastewater facilities. He then discussed the plans that he submitted for the stimulus funds: Phase IV of the facility & outfall line, upgrading of the SCADA system, Upgrading Irrigation monitoring and SCADA system with additional 2 monitoring wells.

Truck Traction Upgrade

Ken Windram presented the costs to upgrade our vehicles to the point of being able to go to County Club and Sandy Cove. The Board felt that we need to have chains for each vehicle that goes to these two stations and that they need to have the chains on prior to going into these two stations in icy conditions. The Board agreed that we do not want to chance losing a piece of equipment.

Billing Costs per Hour for Staff

The Board asked that the billing cost (outside labor rates) per hour for staff and encroachment permit staffing hours be sent to the attorney for approval. It was moved by Ron McIntire, and seconded by Tom DePew, to change the outside labor rates as presented, per attorney approval. Motion Carried. Question also occurred on HARSB right to grant an encroachment permit on someone else's property that has granted us easement. This question will also be sent to the attorney.

Monitoring Well Construction Review

Ken Windram presented information regarding the cloudy/turbid water; see the enclosed Golder Association proposal. Ken will be bringing more information back to the Board regarding this issue. Discussion occurred on what the cloudy/turbid water means, and how this can occur in a well.

Farm Lease

Ken Windram reviewed the Farm Lease with the Board, see attached lease. The Board asked for a legal review of the lease, in Section 2, last two sentences. We have had issues in the last couple of years, regarding crop removal. We have other farmers that have expressed interest in working HARSB land.

EXECUTIVE SESSION

It was moved by Ron McIntire, and seconded by Tom DePew, to recess and go into executive session per Idaho Code 67-2345, subsection (1)(a) & (f) and that those attending who are not Board Members to please leave the room. Roll call taken and Motion Carried.

Board recessed at 4:20 p.m.

Board reconvened at 4:46 p.m.

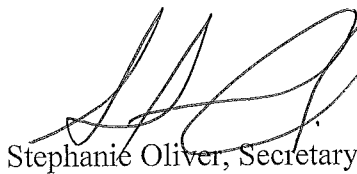
Members present upon reconvening were Tom DePew, Gerry House, Lisa Key, Ron McIntire, Richard Piazza, Ken Windram, Shirley Carter and Stephanie Oliver.

It was moved by Ron McIntire, and seconded by Richard Piazza, to have our chairman sign the letter and memorandum presented by Sid Fredrickson, City of Coeur d'Alene upon authorization of the attorney. Motion Carried.

Moved to adjourn meeting by Ron McIntire, and seconded by Tom DePew, at 4:50 p.m...
Motion carried.



Gerry House, Chairman



Stephanie Oliver, Secretary